

**MINUTES OF THE MEETING OF SHAWBURY PARISH  
COUNCIL HELD IN THE VILLAGE HALL ON TUESDAY  
APRIL 13<sup>TH</sup>. 2010 at 7.00pm.**

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**Public Session:**

No members of the public were in attendance and no issues were raised

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**Present:**

Mr. S. Jones (Chairman)

Mrs. J. Manley

Mr. D. Baldwin

Mrs. F. Medley

Mr. J. Kennedy

Mr. R. Bailey

Mr. A. Brown

Mr. R. Pinches

Mrs. S. Dove

Mrs. T. Howells

Mr. D. Roberts

**In Attendance:**

MACR G. Longmuir (RAF Shawbury)

Mrs. G. Moore (Community Development Officer, RAF Shawbury)

The Parish Clerk

**10/01 Apologies.**

An apology from Mr. S. Dodd was presented and accepted.

**10/02 Disclosure of Personal and Prejudicial Interests:**

Mr. Bailey declared an interest in Item 6 of the agenda.

**10/03 Minutes of the Meeting held on March 9<sup>th</sup>. 2010**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true copy.

**10/04 Matters Arising:**

**1. Cycle Track (09/183(1))**

Mr. Bailey reported that he had been able to carry out most of the modifications recommended by the RoSPA inspector. There was still some work needed to improve the drainage.

**2. Village Security (09/183(2))**

A report of a meeting between the Police, the Chairman, Mr. Bailey and Mr. Dodd had been circulated to Members prior to the meeting. This included the police response to the erection of a CCTV camera. Report on file.

The Clerk reported that the Village Hall Committee was preparing a contract for the use of the Village Hall for the storage of equipment (Mrs. Medley to arrange its implementation)

and that Balfours had given support to the planning application. The application had been sent to Shropshire Council but they needed to know the exact location of the camera and the height of the lamp post it was being attached to.

These details were confirmed.

### 3. Poynton Road/Recreation Ground Hedge (09/183(3))

There was still no response from the Diocese and the Clerk was asked to write to them again.

### 4. Highways (09/192(b))

A response had been received from Mr. D. Limb (Highways Department, Shropshire Council) stating that:

- (a) The drain by the bus stop on the A 53 would be repaired early in the new financial year.
- (b) Repairs would be carried out on the entrance to the Glebelands (completed)
- (c) The pot hole on the A53 would be repaired (completed)
- (d) The dropped kerb by the Doctors surgery would be repaired early in the new financial year
- (e) Growth on the footpaths on the Wem Road would be cut back within two weeks.

Mr. Gradwell (Shropshire Council) had stated that the position of the 30mph signs on Poynton Road conformed to Shropshire Councils policy document.

After Members expressed dissatisfaction with this, the Chairman agreed to have further discussions with officers in the Highways Department.

### 5. Fly Tipping (09/183(9)):

It was noted that the rubbish in Park Lane had been removed.

### 6. Car Park Renovation (09/183(11)):

Mr. Brown had informed the Clerk that, because of pressure of work, he had been unable to complete a detailed specification in time for the meeting.

### 7. Shropshire Council L.J.C. Committee (09/183/12))

Mr. Kennedy advised Members that he was aware of the concerns about Council representation and would be raising it at the next meeting.

### 8. Village Seats (09/187)

It was agreed to purchase two seats one for the Cycle Track area and one in Edgebolton. Mr. Bailey agreed to forward details of seats to the Clerk, for an order to be placed. Each seat would cost £279.00 (plus delivery and VAT). Mr. Brown to identify a suitable location in Edgebolton.

Mr. Bailey asked about additional seats in the Moat area and Mr. Roberts confirmed that two would be put in place in the near future.

### 9. Parish Plan (09/188)

Mr. Bailey and Mr. Brown reported that additional copies of the published plan had been purchased and distributed. Mr Brown agreed to scan one and upload it for the Parish Council website.

### 10. Community Service Awards (09/189)

It was agreed to postpone discussion to the next meeting when it was hoped that Mr. Dodd, who had proposed the awards, would be present. MACR Longmuir reported that the Station Commander had agreed to sponsor one of the awards.

Members agreed with a suggestion made by Mr. Bailey that Councillors would not be eligible for these awards

#### 11. Warning Signs in Moat Area (09/190)

Mr. Brown reported that because of the poor state of the fencing, he had decided to delay erecting the notices until repairs had been carried out. In the meantime he had put in place some laminated card signs.

#### 12. Annual Inspection of Trees (09/191)

Mrs. Dove confirmed that she was meeting with Mr. Merchant and he was going to train her in aspects of the work involved. It was noted that he would charge £50.00 for this.

#### 13. Annual Parish Meeting (09/192(iii))

Clerk reported that he had been advised that Claire Hughes from Shropshire Council would give the talk on planning although she had not confirmed this with him. Chairmen agreed to speak to her to ensure that she would be attending.

#### 14. Banking (09/197)

It was noted that all signatories had been to the bank and the Clerk thanked them for their support.

#### 15. Loose Dogs on Recreation Ground and Dog Fouling (09/183(5, 6):

Chairman reported that Shropshire Council had allocated a Street Warden for Shawbury and he would be in attendance every Friday. He was trained to issue on the spot fines for littering and dog fouling. Once he was established he would invite him to attend a Council meeting.

#### 16. Free Trees.

Mr. Bailey reported that he had several Rowan Trees, which Shropshire Council had provided and it was agreed that he should keep them until suitable locations for planting were identified.

#### 17. Councillors Surgeries:

Mr. Roberts reported that he and Mr. Dodd had been in attendance at the last advertised surgery but that no one had approached them

### **10/05 Correspondence**

The following correspondence was brought to the attention of Members:

1. Telford and Wrekin Council – Central Telford Action Plan.
2. Shropshire Council – sign for industrial estate  
After consultation with Members it was decided to ask for the following sign ‘Shawbury Heath Industrial Park’. It was felt by many that the development was outside Shawbury and not large enough to be called an estate.
3. Shawbury Village Hall Committee – Fire and Risk Assessment. Members noted the contents of the document and confirmed the exit route, in case there was a need to evacuate the hall.
4. Shawbury Scouts and Guides – thanking members for the grant
5. Shropshire Council (Highways) – no objections to car park renovation.
6. Balfours – payment of rent and future increases. Balfours had agreed to the rent being paid annually but wished any future increases to be based on the market level.
7. SALC – ‘Working in Partnership with Shropshire Council –information event.

8. Shropshire Council (Planning) - Community Engagement Events. Details of dates and venues were noted and the Chairman strongly recommended Members to attend one of these

**10/06 Accounts for Payment:**

It was resolved to pay the following accounts:

Mr .J. Wilson	Salary (April)	£336.50
Mr. J. Wilson	Expenses (March)	£97.07
Inland Revenue	Income Tax (April)	£83.50
Mr. T. Creber	Village work (April)	£417.00
Mr. A. Houlihan	Toilet facilities (April)	£50.004
N.W. P. Electrical	Streetlight Maintenance (March)	£227.57
Scottish Power	Power supply (March)	£169.98
Shawbury Village Hall	Rent	£ 14.80
Balfours	Rent (Car Park)	£100.00
Balfours	Rent – Recreation Ground/Moat	£1,000.00
Reprographix	Printing additional Parish Plans	£146.00
SALC	Copy of new standing orders	£15.00
Shropshire Mole Control	Work in Recreation/Burial Grounds	£153.18
Meres and Mosses	Allotment rent Rent	£25.00
Mr. R. Bailey	Grass seed for Cycle Track/Rec. Gnd.	£62.50
	Cement for fixing cycle barriers/posts	£19.12
Aon	Annual Insurance 2010 –m 2011	£2,265.77
S.A.L.C.	Annual Membership 2010 -2011	£723.69
Whitchurch Dog Display	Fun Day activity	£145.00
Hope House	Fun Day	£25.00

**10/07 Financial Statement:**

The following were tabled:

- (a) A financial statement.
- (b) An unaudited receipts and payments report.
- (c) Current Financial situation document.
- (d) Comparison of expenditure with previous year and the budget.

**10/08 Speeding Traffic:**

Vehicle Operated Signs Policy

Members had been sent a copy of Shropshire Council's Policy Document and after due consideration it was agreed to ask Shropshire Council for signs at the following locations:

A53 Shrewsbury to Shawbury Road close to RAPRA

High Ercall to Shawbury Road by the Fox and Hounds Public House

Wem to Shawbury Road outside the Veterinary Clinic

Community Speed Watch

Police Inspector Wagstaff had advised the Clerk that this activity was being run by the Safer Road Partnership and they would be asking for 'bids' from local councils in the near future.

**10/10 Exchange of Information:**(a) Issues for consideration on the next agenda

Cycle Dirt Track- funding.

(b) Issues needing urgent attention:i Highways:

The following concerns were raised:

## 1. Traffic Lights:

One of the crossing lights not working

## 2. Illuminated 40mph signs on the A53 near Edgebolton still not working.

## 3. Still awaiting a response regarding the criteria for sponsorship signs on the Floral Gateways.

Clerk to pass information to Mr. Limb at the Highways Department.

ii Streetlights:

No problems raised

iii Other:

## (a) It was noted that the black bins by the shops on Drayton Road were now being emptied on a Friday and by the end of the weekend they were full and overflowing.

Clerk to contact Street Scene Manager and ask for the bins to be emptied on Mondays as well as Fridays.

## (b) Clerk to contact Nobridge Ltd. to see if they were going to chain harrow the Recreation Ground to remove the mole hills or whether they were expecting the Council to arrange this.

## (c) It was agreed that Mr. Bailey could purchase 40 geraniums for the Floral Gateways at a cost of £100.00

**10/11 Information:**

Clerk reported that:

## (a) The mole catcher had reported catching thirteen moles on the Recreation Ground and would do 'a follow up' in a couple of weeks.

## (b) He had received an email from the Beat Officer about the behaviour of children accessing the River Roden from the Moat area and causing a nuisance to local residents. Members expressed concern at the problems being faced by the residents. It was agreed to closely monitor the situation and report all incidents to the police for action.

Clerk was asked to contact the Environment Agency and ask for the river to be cleaned in that area.

**10/12 Unresolved Parish Business:**

The following projects/issues have yet to be resolved:

CCTV Camera

Car Park renovation.

Paths to Play Area/Youth Pod (Contract issued)

Poynton Road/Recreation Ground Hedge

Traffic Lights

Fence on A53

Burial Ground – Consecration  
 Vehicle Operated Speed Controls  
 A53 Crossing signs  
 Floral Gateways – sponsorship  
 Additional seats in Parish  
 Parish Council Membership on Local Joint Committee (deputising)

### **10/13 Site Meetings**

No site meetings had been held.

### **10/14 Reports from:**

#### **(a) Police:**

A written report was tabled which indicated that in the period March 9<sup>th</sup> to April 12<sup>th</sup>. the following offences had been recorded:

Theft – 3; Theft from motor vehicle – 2; Assault – 3; Criminal Damage – 3; Attempted burglary of a non-dwelling – 1.

Chairman reported that he had been informed that a CRASBO had been issued to a local offender and that two ‘mini motorbikes’ had been seized.

#### **(b) Youth:**

No report tabled.

#### **(c) RAF Shawbury:**

MACR Longmuir reported that:

1. Night flying was resuming on April 26<sup>th</sup>. for a seven week period. Unless there were unforeseen circumstances flying would cease at 2.00am
2. M.o.D. is considering the request to extend the area in which helicopter flying can take place.
3. RAF Cosford’s Open Day was planned for 13<sup>th</sup>. June. Shawbury airfield would be used as a staging base and for refuelling.

Mrs. Moore (RAF Community Development Officer) reported that:

#### 1. Youth Engagement:

The base was working with the police to provide a range of activities for 13-16 year olds and this would be open to young people from the village and surrounding areas. This would be starting in May.

#### 2. Air Cadets:

Club is doing well and has 40+ members with fifty per cent from Shawbury Village.

#### 3. Multi-Use Games Area:

A new development was being funded by the RAF Benevolent Fund and should be in place by the end of the year. It will provide activities for 8-16 year olds.

#### 4. Youth Worker:

The RAF Benevolent Fund was providing the finance to employ a part time Youth Worker for 18.5 hours per week

#### 4. Jujitsu Club:

For adults and children now had 25 members with fifty per cent coming from the village.

6 Flying Start Project:

This was being planned in conjunction with the Police and would start later in the year. It would cater for 10 boys aged 13 – 16 who would be identified by the police.

Clerk was asked to write to the C.O thanking him for his continued support.

**(d) Shropshire Council::**

Mr. Jones reported that the kerbside collection of plastic material would start on May 4<sup>th</sup>.

**10/15 Planning Applications:**

Since the last meeting the following applications had been considered by Members.

Decisions made by the Chairman, based on the responses received, are shown.

1. 34, Church Close, Shawbury – erection of a single storey extension  
Objected to on the grounds that part of the development is beyond the building line and there is no access to the rear of the development.
2. Ivy House, Shrewsbury Road, Shawbury – Internal and external alterations.  
No objections.

**10/16 Committee Reports:**

(a) Moat:

Members accepted a new Constitution prepared by the Moat Support Group with the following amendment '*The constitution may be altered and additional clauses may be added to or removed from it with the consent of two thirds of the group and the support of the Parish Council*' Copy of new constitution is on file.

(b) Access:

Concern was still expressed about the access for wheel chair users and disabled people to the Post Office and Co-op store. Clerk to report the problem to Shropshire Council's Disability Access Officer and ask for some action to be taken.

(c) Helicopter Liaison:

Mr. Kennedy and the Chairman reported that this was the first 'combined' meeting and had been mainly concerned with updating new members on the role of the committee.

(c)Local Area Committee:

Mr. Bailey had provided a written report on the last meeting.

Mr. Kennedy reported that he would be attending the next Planning Meeting and would raise the Council's concerns about substitute membership on the committee.

It was decided to bid for grants for two projects from the available budget:

- (1) Improvements to the Cycle Dirt Track
- (2) Refurbishment of the Council car park.

Clerk to prepare and forward the documents to the Regeneration Officer.

(d) Village Fun Day:

Mrs. Manley reminded Members that the event was taking place on May 2<sup>nd</sup>. and that there was a planning meeting on April 15<sup>th</sup> at 7.30pm. Helpers would be warmly welcomed.

**10/17 Press Matters:**

Details of the Annual Parish Meeting to be forwarded to the press and Shawbury News.

**10/18 Date and Time of next meeting:**

The next meeting will be on May 11<sup>th</sup>.at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed J. Manley (Chairman)      Date May 11<sup>th</sup>. 2010**